

Bulletin Boards & Literature Displayers Policy & Procedures

Policy

The Chelsea Public Library provides display space for information and publicity about community events. The Library also provides a bulletin board specifically for official information from the City of Chelsea. In keeping with the American Library Association's Library Bill of Rights: Article VI, the bulletin board and literature displayers are available to the public "on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use."


The display of any given material does not constitute an endorsement by the Chelsea Public Library.

Procedures

I. Postings Guidelines:

- A. Materials for posting must be submitted to the Circulation Staff for approval; otherwise, it will be subject to removal.
- B. No material will be accepted contingent upon its return at the end of the display period.
- C. Materials to be posted must be of reasonable size.
- D. Materials are accepted for posting subject to space availability.
- E. Brochures, posters, and advertising materials of the following type will not be accepted and, if found posted, will be removed immediately:
 - a. political campaign posters
 - b. petitions for voters' signatures
 - c. any material with illegal, obscene, or prurient words, scenes or graphics
 - d. advertising for sale or for profit purposes
- F. Display areas are to be kept neat, attractive and in good taste. Visual clutter is to be avoided.
- G. Undated bulletin board materials will be taken down in 30 days. Dated materials will be taken down when the date of the event has passed.
- H. Materials in Literature displays will be displayed for one month or until the date of the event advertised has passed.


Dawn Wilson, Board Chair


Date


Dana Polk, Director