

*Chelsea Public Library*  
*Board of Directors*

Meeting: November 19, 2013

Present: Dana Polk, Paula Baker, Dawn Wilson, Loyd Mchaffey, and Liz Weygand

Dawn called the meeting to order at 9:00 am.

The minutes of the August 20<sup>th</sup> meeting were read. Loyd made a motion to accept the minutes, seconded by Liz, passed unanimously.

Financial Report: Dana went over our account balances. The Walmart grant of \$1,000 has come in. Book sales are up, The city gave us more than the minimum request. We received a \$100 donation from Colonel Ritchie's memorial fund. Property values have decreased in Shelby County so our State Aid check will be late.

Directors Report: Dana went over our circulation and statistics figures. The library staff will start meeting quarterly. At the meeting, Dana went over new procedures for problems they are having. We purchased a small safe for money transactions. Our LSTA grant has come in which will enable us to buy a disc repair machine. Dana will look into getting quotes on new computers for the library. Dana gave the board an update on the Staples program she is attending. The Photography class was a great success and another class on photography will be scheduled for later. Comic books can now be down loaded for a price. The Kiwanis club has donated, with the monetary help of the city, an outdoor reading gazebo. It will be wired for electricity to support lights, a fan, and music.

Old Business: Dana will rework Disaster Policy and present it to the board. A discussion on starting a " Friends of The Library" was brought up.

New Business: Loyd discussed installing a wall beehive in the library. He would do the installation and supply the bees. The cost would be \$500. This would offer a great experience for the children in the summer reading program since its theme is science.

The next meeting is scheduled for Tuesday, February 18, 2014 at 9:00am..

Motion to adjourn—Dawn, seconded by Loyd, passed unanimously. Adjourned @ 10:05am.

Respectfully submitted by Paula Baker, Secretary

*Paula Baker*