

Chelsea Public Library

Board of Directors

Meeting: July 12, 2011

Present: Charles Woodward, Dana Polk, Paula Baker, Dawn Wilson, Tamara Roethig, and Mike Denton. We had a guest from the Kiwanis Club, Ms. Jamie Echols.

Charles called the meeting to order at 10:00 am.

The minutes of the April 5th meeting were read. A motion to accept the minutes was made by Dawn, seconded by Tamara, passed unanimously.

Financial Report: Dana presented our current financial balance of \$10,395. This balance should get us through our fiscal year which ends in September. We are still waiting on one more state aid check to come in. We have also received and spent a grant of \$500 from the Margaret Alexander Edwards Trust which is located in Baltimore, Maryland. This grant was greatly appreciated.

Directors Report: The new circulation figures for the month were down due to the closing of the library for the move to the new location. However, circulation figures for the county were also down. Dana would like to use the picture of our new library as our official logo. Tamara's husband will work up a sketch and present it to the board. Ms. Vicki Carter presented the library with a beautiful oil painting and Mr. Mel Cosgrove donated a Nook as the grand prize for our Teen Summer Reading Program. Thank you notes were sent from the Board and staff. When the new phones are installed, we will no longer have faxing ability. We will also have to start paying for Wi-Fi and this \$60 a month addition has been added to next years budget.

Old Business: The summer reading program was a hit again thanks to Dana. We had a large turnout. Dana went over each program with us. Our Books-A-Million project brought in around \$50, and Dana thought it might be worthwhile to do again. A grant for non-fiction books of \$5,000 from Slade Blackwell's office was discussed. We would not have to match this to get the grant. Dawn brought up security cameras again. A discussion on buying them locally and having them installed was presented to the board. We will discuss this further at our next meeting.

New Business: Dana presented the board with next years budget. She explained each item and the reason for the increase or why they remained the same. We will be presenting a new budget of \$7,410 over last years budget. Dana will be sending a letter to Mayor Niven on the new budget in August. Charles asked for a motion to accept the new budget. Dawn made the motion to accept, seconded by Tamara, passed unanimously. Our new Emergency Plan was presented and discussed. Charles made the motion to accept the Emergency Plan, seconded by Dawn, passed unanimously. Ms. Jamie Echols, from the Kiwanis Club spoke on behalf of the club. Besides their most generous donations, they would like to volunteer at the library in whatever capacity we need. We thanked her for all they have done and welcome any help they can offer.

The next meeting is scheduled for Tuesday, October 18th, at 10:00am.

Cancelled, scheduled to ~~be~~ November 15, 2011.

Motion to adjourn—Charles, seconded by Paula, passed unanimously. Adjourned @ 11:30am.

Respectfully submitted by Paula Baker, Secretary

Paula Baker